

POSITION TITLE: Problem Gambling Prevention Specialist 2

REPORTS TO: Assistant Executive Director

EXEMPTION STATUS: Exempt

SUPERVISES: None

DATE APPROVED: March 9, 2021

POSITION RESPONSIBILITIES:

1. Presents workshops, seminars and conferences relating to youth, older adults, at-risk populations, and others regarding problem and disordered gambling.
2. Plans and implements prevention, outreach and educational programs addressing problem and disordered gambling issues among at-risk populations.
3. Coordinates with community organizations, faith communities, health centers, professional groups and others to increase awareness and engagement in recovery.
4. Conducts training programs on problem and disordered gambling for professionals, at-risk populations, and community members.
5. Serves as a resource to members of the community by providing referrals, interventions, and other help services to families, people with a gambling problem, and others in need of assistance.
6. Acts as liaison to community and other service agencies and state departments as assigned.
7. Answers helpline calls as required.
8. Prepares monthly, quarterly and/or annual reports of the outreach programs status, as directed.
9. Conducts special projects and performs other duties as assigned.

POSITION REQUIREMENTS:

1. Bilingual and has experience working with multi-cultural community encouraged.
2. Strong desire to carry the message of education, information, and awareness.
3. Prior experience in public speaking and/or teaching a plus.
4. BA/BS degree or equivalent (relevant experience may be substituted on the basis of 2 years for each required year of education)
5. Knowledge of problem and disordered gambling, its impact upon gamblers and significant others, of prevention and recovery concepts, and of common forms of gambling.
6. Ability to use current technology, computers, and software, including Internet and office software.
7. Other related duties.